

FEDERAL MINISTRY OF EDUCATION

FEDERAL GOVERNMENT GIRLS COLLEGE,

UGBOWO BENIN CITY, EDO STATE

**INVITATION TO TENDER FOR SOME CONSTRUCTION AND RENOVATION WORKS
UGBOWO BENIN CITY, EDO STATE**

1.0 INTRODUCTION

In line with the goals and objectives of the National Policy on Education which is to improve the quality of education at all levels, the Federal Government of Nigeria has allocated funds in the 2018 Appropriation to the Federal Government Girls College, Benin City in Edo State in order to provide conducive teaching and learning environment and improve the quality of education. FGGC, Benin is therefore desirous to construct and renovate some buildings, carry out water reticulation and construction of internal roads. Accordingly, the college wishes to invite reputable contractors with relevant proven competence and experience to submit tenders for the execution of the following projects.

2.0 WORKS

LOT	PROJECT TITLE/DESCRIPTION
W 1	COMPLETION OF VIP TOILETS AND FIVE (5) BATHROOMS
W 2	CONSTRUCTION OF ROAD NETWORK (INTERNAL)
W 3	RENOVATION OF SCIENCE LABORATORIES AND TECHNICAL WORKSHOP
W 4	CONSTRUCTION OF GUIDANCE AND COUNSELLING CLINIC
W 5	COMPLETION OF 1 NO. SOLAR POWERED BOREHOLE AND WATER RETICULATION
W 6	RENOVATION, EQUIPING AND FURNISHING OF HOME ECONOMICS LABORATORY

3.0 ELIGIBILITY REQUIREMENTS: These are the eligibility requirements:

- (a) Evidence of certificate of incorporation with the corporate affairs commission (CAC) including form CAC2 and CAC7;
- (b) Evidence of company income tax clearance certificate for the last three years (2015, 2016 & 2017) valid till 31st December, 2018; with the minimum average turnover of ten million naira (N 10, 000000);
- (c) Evidence of current pension compliance certificate valid till 31st of December, 2018;
- (d) Evidence of current industrial training fund (ITF) compliance certificate valid till 31st December, 2018;
- (e) Evidence of Nigeria social insurance trust fund (NSITF) compliance certificate valid till 31st December 2018;
- (f) Evidence of registration on national database of federal contractors, consultants and service providers by submission of interim registration report (IRR) expiring on 1/1/2019 or valid certificate issued by BPP.
- (g) Current Sworn affidavit disclosing:
- (h) That the company is not in receivership, insolvent, or bankrupt.

That the company does not have any Director who has ever been convicted in any court in Nigeria or any other country for criminal offences in relation to fraud or financial impropriety,

Whether or not any officer of the Federal Government Girls College, Benin City and Bureau of Public Procurement (BPP) is a former or present Director, shareholder or has any pecuniary interest in the bidder and

That all the documents submitted are true and correct in all particulars.

- (i) Company's audited account for the last three years- (2015, 2016 & 2017);
- (j) Evidence of financial capability to execute the project including reference letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;
- (k) Company profile with curriculum vitae of key staff to be employed for the project, including copies of their academic/professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;

(l) Evidence of verifiable document of at least three (3) similar jobs executed in the last five years including letters of awards, valuation certificates, job completion certificates and photographs of the project;

(m) List of plants/equipment with proof of ownership/lease agreement;

(n) letters under the company/firm letter head paper bearing among others, the registration number (RC) as issued by the corporate affairs commission (CAC), contact address, telephone number (preferably GSM no), and email. The Letter head paper must bear the name and nationality of the directors of the company at the bottom of the page, duly signed by the authorized officer of the firm.

4.0 COLLECTION OF BIDDING DOCUMENTS

Interested and competent bidders are requested to collect bid documents from the address below, upon presentation of evidence of payment of non-refundable tender fee of ten thousand naira (₦10,000.00) through Treasury Single Account (TSA) remitta platform (tender and close).

5.0 SUBMISSION OF TENDER DOCUMENTS

Completed technical and financial bids in separate envelopes (two set of hard copies) shall be submitted. The two (2) envelopes should be enclosed in a large envelop labelled 'Technical & Financial bids' with the project name at the top right corner with company name behind and addressed to

The Principal,

FGGC, Benin City.

The document should be deposited in the Tender's Box at Principal's secretary's office, Federal Government Girls' College, Benin City.

Submission of bidding documents closes by **12 noon on Monday, 17 September, 2018**. Any bid received after the stated date and time shall not be accepted.

6.0 OPENING OF BIDS

The submitted Technical bids will be opened immediately on **Monday, 17 Sept, 2018** at the Assembly Hall, Federal Government Girls' College, Benin City, Bidders/company representatives and interested members of the public including relevant professional bodies and civil society are hereby invited to witness the opening of the Technical bids. The date of opening of financial bids will be communicated to pre-qualified bidders. FGGC, Benin will not be held

liable for misplaced or wrongly submitted bids. For further enquiries please contact the Procurement Officer on 08064952045.

GENERAL INFORMATION

Bids must be in English language and signed by an official authorized by the bidder;

Bids submitted after the deadline for submission would be returned un-opened;

Bidders should not bid for more than one lots, any defaulting company will be disqualified;

All cost will be borne by the bidders;

FGGC, Benin is not bound to pre-qualify any bidder and reserves the right to annul the procurement process at any time without incurring any liabilities in accordance with section 28 of the public procurement Act 2007.

Signed

PRINCIPAL

FEDERAL GOVERNMENT GIRLS COLLEGE, BENIN